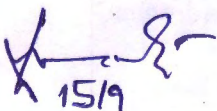


**RULES & REGULATIONS OF**  
**INDIAN LICHENOLOGICAL SOCIETY**

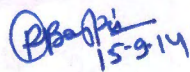
1. Name of the Society : Indian Lichenological Society
2. Address of the Society : 656/6/395, Unity City, Bahadurpur, Kursi Road,  
Lucknow – 226021, U.P
3. Area of Operation of the Society : Uttar Pradesh
4. Objectives of the Society
  - a. To encourage research and developmental activity for the advancement in aspects of Lichenology,
  - b. To organize workshops, trainings, lectures, symposia, seminars and conferences in Lichenology,
  - c. To publish newsletter, journal and books relating to the lichens,
  - d. To constitute certificates, medals and awards to felicitate/recognize people's contribution towards Indian lichenology,
  - e. To promote any other activity similar to the above objects which the Governing council may-time to time determine.
5. Membership of the Society
  - a. Ordinary Membership
  - b. Life Membership
  - c. Honorary Membership

Note:

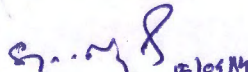
- (i) **Ordinary membership** is open to all individuals interested in any aspect of lichenology. The ordinary membership fee is Rs. 500 (rupees five hundred), valid only for the calendar year (January to December) in which the fee is deposited. The fee may be deposited anytime.
- (ii) **Life Membership** is open to all individuals interested in any aspect of lichenology. The Life Membership fee is Rs. 2500/- (rupees two thousand five hundred only). The fee may be paid at anytime and the membership remains

  
15/19

D.K. Upreti  
(President)

  
15-9-14

Rajesh Bajpai  
(Vice-President)

  
15/9/14

Sanjeeva Nayaka  
(Secretary)

  
15/09/14

Komal Kumar Ingle  
(Treasurer)

valid till death of the individual or till the individuals wishes to withdraw their membership from the society.

(iii) **Honorary Members** may be selected by Executive Council on the merits of the individual. No fee is levied for Honorary Membership.

(iv) Membership fee is not refundable in any case.

(v) **Member's Privileges:**

(a) All members have right to provide comments, feedbacks and contribute in any manner any time for the better management of the society and advancement of lichenology.

(b) All members are eligible to participate and express their views in the society meetings.

(c) All members are eligible for voting in the election of Executive Council members and any other elections related to advancement of the society.

(d) All members are can publish their articles in the society's News Letter and Journal without any publication charges. However, this clause is subjected "conditions" that would set when the journal is actually being published.

(e) All members would have free access to databases of the society. However, this clause is subjected "conditions" that would set when the databases are actually developed.

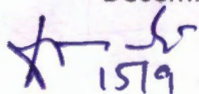
(f) The Life Members of society would be awarded or designated as '**Fellow of the Indian Lichenological Society**' after the completion of three year of their membership. The fellowship include certificate or citation only.

(g) The Life Members and Honorary Members of the society are eligible for receiving awards constituted by the society.

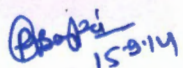
#### 6. Termination of Membership:

(i) The Life Membership and Honorary Membership gets terminated in the event of death of the member or resignation.

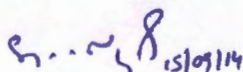
(ii) As mentioned earlier Ordinary Membership gets terminated after 31<sup>st</sup> of December years, and may be extended after payment of the dues.

  
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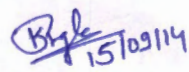
D.K. Upreti  
(President)

  
15/01/14

Rajesh Bajpai  
(Vice-President)

  
15/01/14

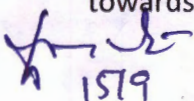
Sanjeeva Nayaka  
(Secretary)

  
15/01/14

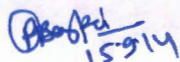
Komal Kumar Ingle  
(Treasurer)

## 7. Organization of the Society:

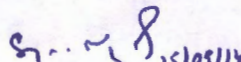
- (A) General Body: Comprising all members of the society (including the members of Executive Council)
- (B) Executive Council: comprising of elected members of managing committee of the society (One each President, Vice President, Secretary, Treasurer, Chief Editor, Managing Editor; and 2 Members)
- (C) Meetings
- (i) Annual General Meetings (AGM): shall be held on or before 31<sup>st</sup> December of every calendar year.
- (ii) Executive Council Meeting (ECM): shall be held on arising necessity for smooth functioning of the society.
- (iii) Extra Ordinary General Meetings (EOGM): as decided by Executive Council.
- (D) Notice period for the meeting: Annual General Meeting shall be held with 15 days of notice, while Executive Council meeting shall be held with 7 days of notice. Notice can be sent through surface mail, fax or scanned copy through email.
- (E) Quorum:
- (i) For General Body 1/3 of the members.
- (ii) For Executive Council 2/3 of the members.
- Note: In the absence of quorum the meeting shall be adjourned and recalled immediately after.
- (F) Publication of the society: The society would bring out bi-annual 'News Letter' of the society and journal.
- (G) Account and Properties of the society:
- (i) The society would have a Saving bank account in a Nationalized bank.
- (ii) Any movable and immovable properties to be acquired by the society shall be decided by General Body.
- (iii) The income and property of the society, howsoever derived, shall be applied towards the promotion of the objective, nevertheless in respect of the

  
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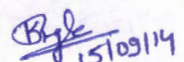
D.K. Upreti  
(President)

  
150914

Rajesh Bajpai  
(Vice-President)

  
15109114

Sanjeeva Nayaka  
(Secretary)

  
15109114

Komal Kumar Ingle  
(Treasurer)

expenditure of grants or donations made with any specific conditions as may be imposed from time to time by the donors.

(iv) No portion of the income and property of the society shall be paid or transferred, directly or indirectly, by way of dividends, bonus or otherwise or by way of profits to any person who at any time are or have been members of the society or to any of them or to any persons claiming through them or any of them provided that nothing herein contained shall prevent the payment in good faith or remuneration to any members or other persons in return for any service rendered to the society.

#### 8. Functions and power of the General Body

(a) At every Annual General Meeting, the Secretary shall submit a report on the working of the Society for the year and Treasurer shall submit the statement of receipts and expenditure of the previous year as audited by a qualified Auditor to be appointed by the Executive Council. The Annual General Meeting shall be convened by the Secretary and shall be held at such date, time and place as the Executive council may decide.

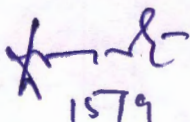
(b) All the matters related to the society shall be decided by the majority vote and in case of equality of votes, the Chairman of the meeting shall have a second or casting vote. In all cases, voting shall be by shown of hands in the first instance, may be a poll and the poll shall be held in such manner as the Chairman may decide.

(c) Resolution: A declaration by the Chairman that a resolution has been carried or lost and an entry to that effect in the books of proceedings of the Society shall be conclusive evidence of that fact.

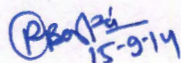
#### 9. Executive Council of the Society

(a) Election of Executive Council:

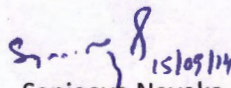
(i) The members of Executive Council to be elected every two years, before 31<sup>st</sup> Dec. of the 2<sup>nd</sup> year.

  
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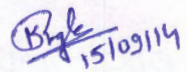
D.K. Upreti  
(President)

  
15-9-14

Rajesh Bajpai  
(Vice-President)

  
15/09/14

Sanjeeva Nayaka  
(Secretary)

  
15/09/14

Komal Kumar Ingle  
(Treasurer)

(ii) The Executive Council of the Society shall consist of not less than seven and not more than eleven members.

(iii) The first Executive Council shall consist of members whose names are set out in the Memorandum of the Society.

(b) Meeting of the Executive Council:

(i) General meeting: Executive Council may have meeting at regular intervals with prior notice to check the smooth functioning of the society.

(ii) Special meeting: Executive Council may have special or emergency meeting on emergence of necessity, but with prior notice to all members of the council.

(c) Notice period: For General Meeting the minimum notice period should be 7 days. For the special meeting or emergency meeting of the Executive Council the notice period should be at least one day (24 hrs). The notice shall be sent through surface mail, fax or scanned notice through email.

(d) Quorum: The meeting of the Executive Council can be held only when 2/3 of the members are present.

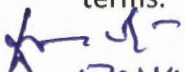
(d) Filling Vacancy in Executive Council: A vacancy in membership of the Executive Council arising on account of any reasons shall be filled for the residue of the term by nomination by the remaining members of the Executive Council.

(e) Functions and rights of Executive Council: The Executive Council is empowered for the management of all the affairs and funds of the Society

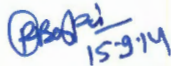
(f) Term of Executive Council:

(i) The first Executive Council mentioned in the Memorandum shall retire at the conclusion of the Annual General Meeting of the Society held in the third year following the year of Registration. Their successors who may be elected or co-opted shall likewise retire on such succeeding Annual General Meetings after 2 years.

(ii) Any office bearer shall not continue in his post consecutively beyond five terms.

  
15/9/14

D.K. Upreti  
(President)

  
15/9/14

Rajesh Bajpai  
(Vice-President)

  
15/09/14

Sanjeeva Nayaka  
(Secretary)

  
15/09/14

Komal Kumar Ingle  
(Treasurer)

- (ii) Any office bearer can be re-elected to the same post after the break of at least one term.

#### 10. Duties and power of the Office Bearers of Executive Council:

(i) Duties of the President:

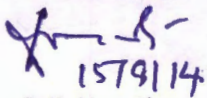
- a) The President will preside over the meetings of the Society and convene Extraordinary General Meetings.
- b) Call emergent meeting of the Executive or the General Body on receiving representation from the members, 2/3 in case of the Executive and 1/3 of the total member in case of the General Body.
- c) May cast a second vote in case of tie.
- d) Sign together with the Secretary all the document executed on behalf of society.

(ii) Duties of Vice President:

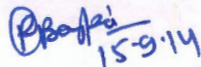
- a) The Vice President will preside over the meetings of the Society in the absence of the President.

(iii) Duties of Secretary:

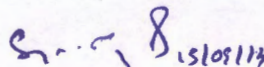
- a) Shall maintain record of the proceedings of the Society and of the Executive Council
- b) Execute all the decisions of the Executive Council and General Body and conduct day to day business of the Society.
- c) Maintain all the records of the society and keep the minutes of all the meetings.
- d) Convene the ordinary meeting in according to rules.
- e) Hold such impressed money as sanctioned by the Executive Council.
- f) Prepare Annual Report of the Society which after the approval of Executive, shall be presented before the General Body at the AGM.
- g) Issue statement and press release on behalf of the Society.
- h) Shall be responsible for proper functioning of Society and all matters related thereto.

  
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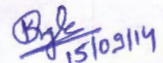
D.K. Upreti  
(President)

  
15-9-14

Rajesh Bajpai  
(Vice-President)

  
15109114

Sanjeeva Nayaka  
(Secretary)

  
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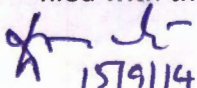
Komal Kumar Ingle  
(Treasurer)

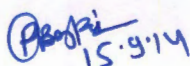
(iv) Duties of the Treasurer:

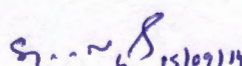
- a) Shall be the custodian of the funds of the Society, maintain accounts, get them audited and prepare the annual balance sheet.
- b) Shall keep or cause to be kept the funds of the Society and disburse the same and shall perform such other duties as the Executive Council from time to time direct.
- c) The Accounts of the Council shall be properly kept showing the income and expenditure of the Society for the Financial Year ending 31<sup>st</sup> December.
- d) A statement of income and expenditure shall be prepared and also a balance sheet of the Society showing the assets and liabilities of the society as on 31<sup>st</sup> December.
- e) Receive the annual/other subscription and from the members and issue a receipt for the same.
- f) Sign all the negotiable instruments along with the Secretary on behalf of the Society.
- g) Advance to the Secretary or other office bearers and amount admissible to them as per sanction of the Executive Council.

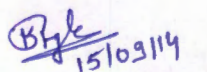
**11. Amendments in the rules and regulations of the Society**

- (i) The major objectives of the society or cause for which it has been formed would remain unchanged; however amendments can be made for better performance of the society.
- (ii) All the rules and regulation of the society are subjected to change time to time, as and when the necessity arises.
- (iii) A General Body meeting of the members of the society shall have power to alter, amend, extend or delete any rules and regulation by a 3/5 majority provided that at least 10 days notice of such proposed alterations, etc, is given to all members of the society.
- (iv) A copy of such conditions or amendments to the rules and regulation shall be filed with the Registrar after they are made.

  
15/9/14  
D.K. Upreti  
(President)

  
15.9.14  
Rajesh Bajpai  
(Vice-President)

  
15/09/14  
Sanjeeva Nayaka  
(Secretary)

  
15/09/14  
Komal Kumar Ingle  
(Treasurer)

## 12. Operation of the Accounts

- (v) The account shall be operated jointly by the Treasurer and the Secretary.
- (vi) In case of emergency, in absence of any one, i.e. either Treasurer or Secretary the account would be operated jointly with President in following combinations; Treasurer and President, or Secretary and President.

## 13. Accounts and Audit

- (i) The Executive Council shall check proper books of account of the society to be maintained and shall have the accounts audited once a year by a duly qualified auditor to be appointed by the Executive Council.
- (ii) The auditor shall prepare a balance sheet and submit a report showing the state of financial affairs of the society. The balance sheet and the Auditor's report shall be placed at the Annual General Meeting of the society.

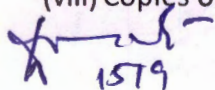
## 14. Legal Action by or against the Organization

- (i) The Society will sue or be sued in the name of the Secretary.
- (ii) All legal proceedings related to the society would be held at Lucknow jurisdiction, or at the district where the head quarter of the society is located (in case of change in society address).

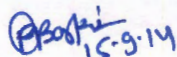
## 15. Records of the Organization

The records and documents of the society include

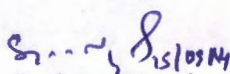
- (i) Registration Certificate
- (ii) Membership Register
- (iii) Membership Application Forms
- (iv) Meeting and minutes Book
- (iii) Accounts Book
- (iv) Cash Receipt Books
- (v) Stock books
- (vi) New letter and Journals
- (vii) Copies of all official communications
- (viii) Copies of memorandum, rules amendments

  
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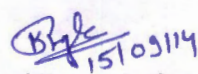
D.K. Upreti  
(President)

  
15-9-14

Rajesh Bajpai  
(Vice-President)

  
15/09/14

Sanjeeva Nayaka  
(Secretary)

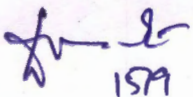
  
15/09/14

Komal Kumar Ingle  
(Treasurer)

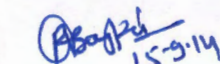


## 15. Provision for dissolution of the society

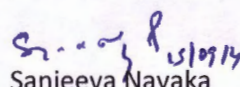
- (i) The society gains eligibility for dissolution as per provisions provided by Societies Registration Act 1860, Section 13.
- (i) The society can be dissolved by its members, the Registrar, Court or Government (state or central).
- (ii) Any number not less than 3/5 of the members of the society may determine that it shall be dissolved.
- (iii) Decision to dissolve the society is taken at General Body Meeting fixed for this reason at a place and time decided with prior notice of 15 days.
- (iv) Decision to dissolve the society is taken through '**resolution**' indicating the reasons, mentioning the steps taken to dispose and settle the property of the society, resolve claims and liabilities.
- (v) The resolution to dissolve the society would be signed by not less than 3/5 of the members of the society.
- (vi) The society shall be declared dissolved 'forthwith' or at the time then agreed upon by the members.
- (vii) In the event of any dispute arising among the governing body or the members of the society, the adjustment of its affair shall be referred to the Principal Court of Civil jurisdiction of Lucknow or in district where head quarter of the society is located (in case of change in address of society).
- (viii) The society may be automatically dissolved if found non-functional for a period of 10 years or for a particular period decided by Registrar.
- (ix) The Registrar or Government (state or central) can dissolve the societies under some of the circumstances mentioned below,
  - a) The society has done unlawful activities.
  - b) Office of the society has ceased to be in state of registration.
  - c) Members of the society are below the required number of seven.
  - d) Society has ceased to function for a particular period of time.
  - e) Society has been declared insolvent (not able to pay its liabilities).

  
15/9/14

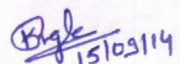
D.K. Upreti  
(President)

  
15-9-14

Rajesh Bajpai  
(Vice-President)

  
15/09/14

Sanjeeva Nayaka  
(Secretary)

  
15/09/14

Komal Kumar Ingle  
(Treasurer)

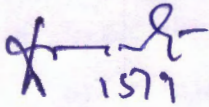
- f) Society's activities are against the Governmental or the state policy.  
g) Society has contravened any law or the provisions of the Societies Registration Act 1860.

**16. Any other information related to society that are necessary for the running the society under Section 2, Rule 4.**

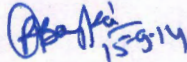
Publication Division: For the newsletter and or Journal to be published there shall be an Editorial Committee consisting of following members,

1. Chief Editor
2. Managing Editor
3. Editorial Board Members
  - a. Indian – 5 members
  - b. Foreign – 5 members

The Editorial Board shall be elected by the Executive Council with consultation of the members.

  
15/9/14


**D.K. Upreti**  
(President)

  
15/9/14

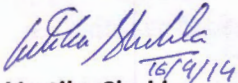
**Rajesh Bajpai**  
(Vice-President)

  
15/09/14

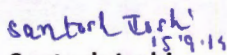
**Sanjeeva Nayaka**  
(Secretary)

  
15/09/14

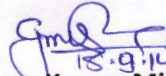
**Komal Kumar Ingle**  
(Treasurer)

  
16/9/14

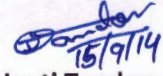
**Vertika Shukla**  
(Chief Editor)

  
15/9/14

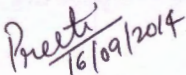
**Santosh Joshi**  
(Managing Editor)

  
15.9.14

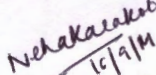
**Gaurav Kumar Mishra**  
(Member)

  
16/9/14

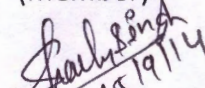
**Jyoti Tandon**  
(Member)

  
16/09/2014

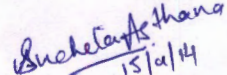
**Preeti Shukla**  
(Founder Member)

  
16/9/14

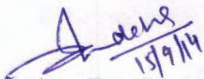
**Neha Karakoti**  
(Founder Member)

  
15/9/14

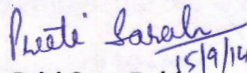
**Shaily Singh**  
(Founder Member)

  
15/9/14

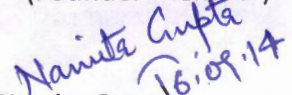
**Sucheta Asthana**  
(Founder Member)

  
15/9/14

**Shradha Gupta**  
(Founder Member)

  
15/9/14

**Priti Sara Babiya**  
(Founder Member)

  
16.09.14

**Namita Gupta**  
(Founder Member)

Date: Lucknow

Place 16/09/2014

\*\*\*\*\*End\*\*\*\*\*